



Methodist College

Registration / Student Information Change Form

This form is to be completed when students add or drop any courses. This form may also be used to change a name, address, contact information, minor, catalog year, or expected graduation date.

To save or submit this form via email, please print the completed form to PDF

PERSONAL INFORMATION

ID Number

Name Last, First, Middle

Home Address

Permanent Address

E-mail

Home Phone

Work Phone

Cell Phone

ACADEMIC INFORMATION

Degree (Major)

Catalog Year

Minor 1

Minor 2

Minor 3

Minor 4

INFORMATION CHANGE

(Please Check Applicable)

- Address
- Email
- Phone
- Campus Code
- Catalog Year
- Minor
- Add/Drop
- Graduation Date

Anticipated Graduation Date

Year

Term

Student At Large

REGISTRATION INFORMATION

Students are responsible for planning an academic program that meets current requirements, including the required sequencing of classes. Students **must** meet with their advisor before they register for classes to insure intended courses meet a program requirement. Students are responsible for the actions taken to register, drop, or add courses. This includes actions taken by registering online, by E-mail, or with an academic advisor.

Please Note: The College may alter the course schedule including canceling courses. Should this occur, the student will be notified.

Academic Year	Term	Subterm	Course Number	Section	Credit Hours	Add / Drop	Drop Reason

Student Signature _____ Date Completed _____

Advisor Initials

Date Completed

Rec. Off. Initials

Date Processed

Change in Hours

	Previous	Current
FA		
SP		
SU		